

CALL TO ARTISTS

Gig Harbor Open Studio Tour (GHOST) 2024

September 20, 21, & 22 2024

Friday, Saturday & Sunday 10:00 AM – 5:00 PM

The Gig Harbor Open Studio Tour is an annual educational opportunity for the public to take a self-guided tour of many of the art studios of the Greater Gig Harbor area. The tour allows visitors to gain a greater understanding of the artistic process in a wide range of original work. It is designed to showcase fine art and craft in the artist's working environment, demonstrating an expansive field of media and styles. The event is presented to assist local artists and craftsmen to market their work and gain exposure in the community.

Eligibility: For artists and their studios to be eligible to apply, their studios must fall within the boundaries (ATCH 2). Artists who live outside the boundaries, but wish to apply, are eligible to apply as a Guest Artist to be hosted by an accepted artist's studio within the boundary. The number of Guest Artists accepted will be contingent on the space availability in hosting studios.

Requirements and General Information: No later than February 28th, 2024, artists wishing to screen must go to <https://gigharboropenstudiotour.org/join>, click on the Application Form, and fill it out. Also, all of the digital requirements (ATCH 1) must be emailed to Andrew Van DeGoede at degoede@aol.com. If all information is not digitally provided by February 28th, you will not be screened. Screening for new members is on Sunday, March 3rd, 2024. Screening will occur in Gig Harbor at a to be determined location.

If accepted into the Open Studio Tour, you will be required to sign and comply with the GHOST contract (ATCH 3). Ensure you read and accept all the requirements on this document before you apply. A signed copy of the contract, along with a \$250 entry fee check for Artists / \$300 entry fee check for Guest Artists, is required at the first meeting OR mailed to Rick Alway: 6595 Mariposa Ln SE, Port Orchard, WA 98367 on or before the first meeting.

Important Dates:

February 28th, 2024 - Online application and all digital requirements (ATCH 1) due.

March 3rd, 2024 - New artist screening at Gig Harbor Library (4424 Point Fosdick Dr NW).

March 6th, 2024 - Notifications to new artists.

March 19th, 2024 - First general meeting, Gig Harbor Library (4424 Point Fosdick Dr NW), 5:30 to 7:00pm. \$250 participation fee and signed contract (ATCH 3) due at or prior to this meeting.

May 8th, 2024 – General meeting, 5:30 to 7:30pm, Gig Harbor Library (4424 Point Fosdick Dr NW).

August 21st, 2024 - Final pre-event planning meeting and potluck, 5:30pm-7:30pm, 109 Point Fosdick Cir. NW.

September 20th-22nd, 2024 - Gig Harbor Open Studio Tour 2024.

October 23rd, 2024 - "Wrap-Up" meeting and potluck, Date/Time/Location to be announced.

Screening Committee Chair - Andrew Van DeGoede, degoede@aol.com

OST Website: www.gigharboropenstudiotour.org

Attachment 1 – Digital Requirements For All Artists

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In addition to the Artist Application, each artist applying for the GHOST 2024 must **send an email to Andrew DeGoede, degoede@aol.com**, no later than February 28th, 2024 with the following attachments (**DO NOT EMBED THEM IN THE EMAIL**):

- **4 JPEG Images** - Ideal images have a resolution of 300DPI, are cropped when appropriate, and are in square or rectangular format. The file size should be about 1-2MB. If you do not know how to change the resolution, crop, and size images, send them as they are from the camera and we will crop and size them appropriately. The file size for images that have not been altered should be at least 1MB but not larger than your email program can handle.
 - 3 images of your current original artwork (created within the last three years) with no extraneous background or frames
 - 1 image of the artist in action (you working on your art)
 - Image files should be named in the following way: Last Name-First Name-2024-Image Identification. Examples: Doe-John-2024-1.jpg, Doe-John-2024-2.jpg, Doe-John-2024-3.jpg, Doe-John-2024-Artist.jpg
- **"About the Artist" Document**: Each artist will submit a Document, with the file named this way: Last Name-First Name-Info-2024. Example: Doe-John-Info-2024. This document must contain the following:
 - Artist Name
 - Artist Email Address
 - Artist Website Link – Only one link will go on the GHOST website but feel free to list all that you use to aid in the screening process - Website, Business Facebook/Instagram Page, Etsy Store, etc. (copy and paste the URLs)
 - Artist Statement - No more than 100 words. This should be about you and your artwork. See samples on the artist pages at the GHOST website:
<http://www.gigharboropenstudiotour.org/>
 - Artist Tagline - One sentence. A statement of philosophy, motivation, or a glowing statement from a patron/critic, etc.
 - Resume - This can be whatever format/length you need to tell us about your artistic background. You can attach this as a separate Word document file if you already have it specially formatted. If it is a separate attachment, name the file like this: Last Name-First Name-Resume-2024.

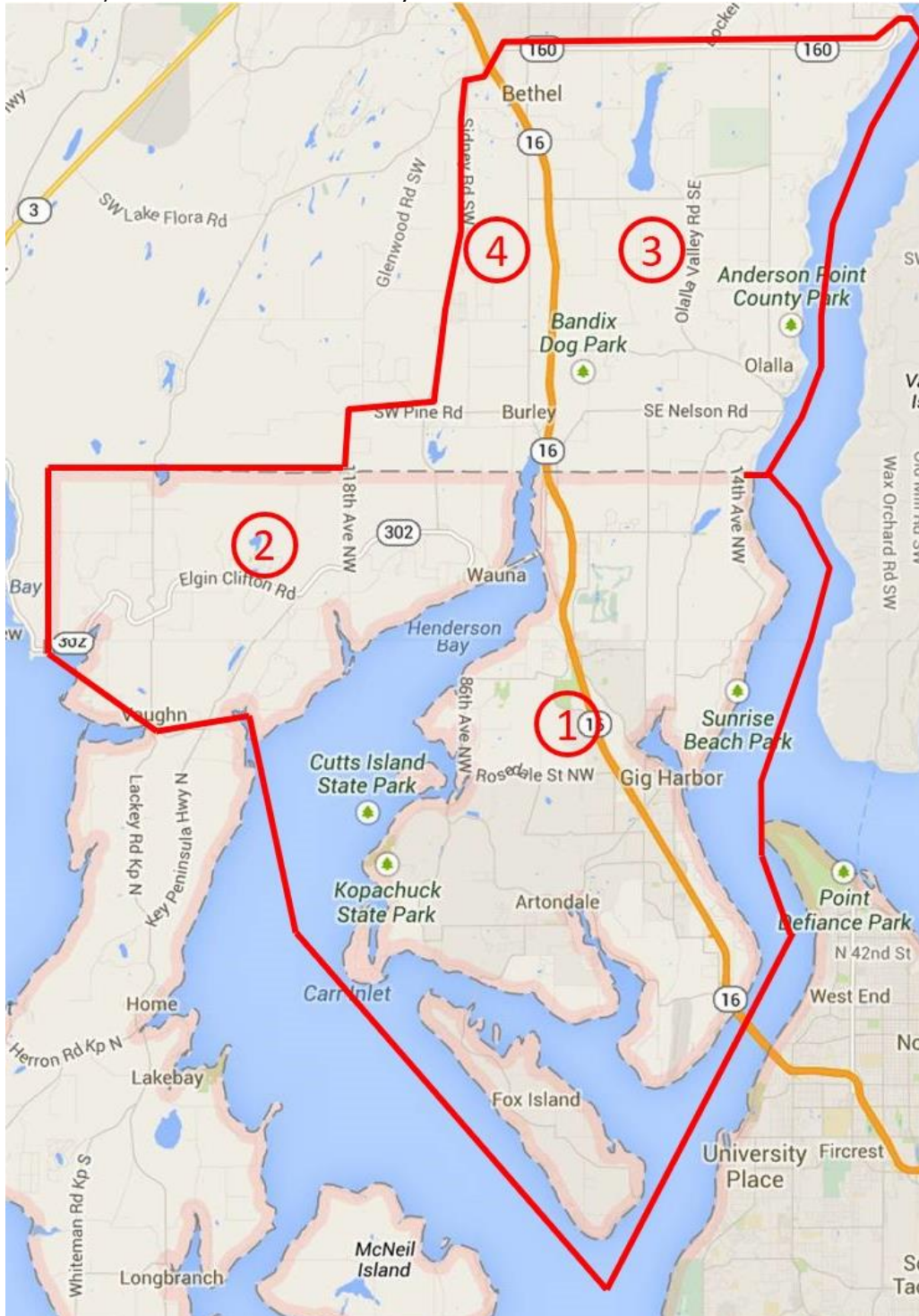
Attachment 2 - Boundary Lines for Studios Eligible to apply for the Gig Harbor Open Studio Tour (GHOST) 2024

Area 1 - Gig Harbor zip codes 98332, 98333, and 98335.

Area 2 - Key Peninsula North zip code 98329.

Area 3 - That portion of zip code 98367 which is East of Highway 16 and South of Sedgwick Rd.

Area 4 - That portion of zip code 98367 which is West of Highway 16 and East of the lines drawn by the following roads as annotated on the map below: From Hwy 16, west along Sedgwick Rd to Sydney Rd SW, south to Pine Rd, West to Glenwood Rd SW, south to the Pierce County Line.



Attachment 3 - Contract

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Print two copies, bring one signed copy to the first meeting with your check, and retain one for your records.

I hereby agree:

- To open my studio during the hours of 10AM to 5PM on September 20, 21, & 22 2024 and be present during those hours.
- To have current, original, one-of-a-kind artwork prominently displayed at GHOST.
- To abide by restrictions on commercial reproductions: less prominent placement, clear and accurate labeling as a reproduction. Any item sold at GHOST must be from artist's own images.
- To show visitors my workspace and demonstrate my techniques on works-in-progress. I will make my process visible in a way that will enable visitors to learn more about my art form. Hosted artists must comply with all the above except workspace.
- **To serve on one of the designated committees that help to produce the Tour.**
(Not required of Guest Artists; an additional \$50 will be added to their entry fee to compensate)
- To attend 4 general meetings held to disseminate information and organize a smooth-running tour.
- To provide professional looking digital (JPEG) images - 3 of my current art and at least 1 of me working on my art - as well as a document file of biographical information for the brochure, public relations, advertising, and website, as described in the Digital Requirements sheet, within announced deadlines.
- To pay fees for my equal portion of the operating expenses for GHOST 2024 which will be **\$250** for Artists OR **\$300** entry fee for Guest Artists due at the first GHOST meeting, Mar 20th, 2024. **Make check payable to: Gig Harbor Open Studio Tour.**

I understand that:

- If another artist hosts me, he/she must be a qualified GHOST participant and I cannot invite non-member artists to show work in my studio.
- Alcoholic beverages will not be offered if refreshments are provided at my studio.
- Artists who need insurance coverage for their artwork need to look into a homeowner's or business insurance policy. Participant agrees to hold harmless Gig Harbor Open Studio Tour, Studio Tour Board, participating artists, and participating studio owners from all claims, demands, actions and causes of action for any and all injuries or damage to or theft of artwork displayed and any personal property brought to the Tour. The artist assumes all risk of loss or damage to the artist's property.
- I will provide my email address and phone number to GHOST. I consent to accept emails from the GHOST and send the GHOST secretary my updated email address and phone number should it change. This shall serve as my consent to receive electronic notice pursuant to Sections 2.14 and 3.20 of GHOST's Bylaws.
- If the tour needs to be canceled due to unforeseeable circumstances, the refund amount will depend on the bills & payments already made for tour requirements.
- If I fail to comply with the Gig Harbor Open Studio Tour Guidelines and the conditions listed herein, I will be ineligible for subsequent GHOST Events.

Artist Name (Print) _____ Artist Signature _____
Date _____ Check # _____ WA State UBI # _____
(a UBI is required to participate – go here to apply - <https://dor.wa.gov/open-business>)
Email Address _____ Phone # _____